



PLATINUM  
PROPERTY CO

# PROPERTY CHECKLIST

# PLUMBING AND ELECTRICAL CHECKS

DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## C H E C K L I S T

### General Inspection

- CHECK FOR LEAKS OR SIGNS OF WATER DAMAGE AROUND FIXTURES AND PIPES.
- TEST ALL LIGHT SWITCHES AND OUTLETS FOR FUNCTIONALITY.
- LOOK FOR ANY EXPOSED WIRING OR ELECTRICAL HAZARDS.
- CHECK ALL LOCKS HAVE KEYS AND ARE FUNCTIONING
- CHECK ALL FENCES AND ENSURE ANY ELECTRIC FENCES ARE WORKING
- IS THERE CCTV AT THE PROPERTY IF SO CHECK THIS AND ENSURE YOU HAVE THE NEEDED ACCESS ALSO TEST
- IS THERE AN ALARM? IF SO SO ENSURE YOU HAVE THE CODE TO ARM / DISARM ALSO TEST

### Bathroom(s)

- CHECK FOR LEAKS AROUND THE TOILET, SINK, AND BATHTUB/SHOWER.
- WATER PRESSURE AND TEMPERATURE.
- EXHAUST FAN
- EXHAUST FAN
- TOILET / FLUSH / LEAKS
- TOILET ROLL HOLDER
- GROUT INSIDE SHOWER
- TAPS TO SHOWER
- TAPS TO SINK / CHECK UNDER SINK FOR LEAKS
- PLUGS TO BATH AND SINK
- WRIGGLE TOWEL RAIL

### Kitchen

- CHECK UNDER THE SINK FOR LEAKS IN THE PLUMBING
- TEST ALL STOVE BURNERS ARE WORKING
- OVEN / HEATING / KNOBS/ SEAL
- EXHAUST FAN
- POWER POINTS
- LIGHTS AND SWITCHES
- TAPS WORKING
- WATER PRESSURE AND HOT WATER

# PRE-SETTLEMENT INSPECTION

DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## C H E C K L I S T

### Bedroom(s)

- TEST ALL LIGHT FIXTURES AND CEILING FANS.
- POWER POINTS  
INSPECT CLOSETS FOR SIGNS OF
- WATER DAMAGE OR LEAKS.
- LIGHT SWITCHES

### Exterior

- CHECK THE CONDITION OF THE ROOF, GUTTERS, AND DOWNSPOUTS
- INSPECT THE SIDING AND EXTERIOR WALLS FOR DAMAGE
- CHECK THE CONDITION OF THE WINDOWS AND DOORS
- CHECK OVER THE HOT WATER SYSTEM

### Yard/Exterior Spaces

- INSPECT THE CONDITION OF THE LANDSCAPING AND IRRIGATION SYSTEM
- CHECK FOR ANY DRAINAGE ISSUES AROUND THE PROPERTY
- TEST ANY OUTDOOR LIGHTING FOR PROPER FUNCTIONING

### Living Room/Family Room

- TEST ALL LIGHT FIXTURES AND CEILING FANS
- POWER POINTS
- LIGHT SWITCHES
- INSPECT ANY BUILT-IN ENTERTAINMENT SYSTEMS OR WIRING.
- AIR CONDITIONER - IS THE REMOTE PRESENT?
- WINDOWS / OPENING / LOCKING
- WINDOW FITTINGS

### Garage

- CHECK THE CONDITION OF THE GARAGE DOOR AND ENSURE REMOTES ARE PRESENT
- INSPECT THE WALLS AND CEILING FOR ANY DAMAGE
- TEST ANY ELECTRICAL OUTLETS OR LIGHTING IN THE GARAGE

# PRE-SETTLEMENT INSPECTION

DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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## Overall Property

- CHECK FOR ANY SIGNS OF PESTS OR INFESTATIONS
  - INSPECT THE CONDITION OF THE DRIVEWAY AND SIDEWALKS.
  - VERIFY THAT ALL AGREED-UPON REPAIRS OR IMPROVEMENTS HAVE BEEN COMPLETED
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